USCG AUXILIARY SOUTHEAST DISTRICT
MEMBER ID CARD REQUEST FORM

BEFORE requesting a member ID card, please ensure the following criteria have been met:

- Member status shall be BQ or AX. *NOTE: Members in AP or IQ status are not eligible for an ID card*.

- All AUXCT and BQC II (if applicable) must be completed and current. *NOTE: BQC II is required for all members enrolled after February 1, 2018*.

- Member must be in good standing *(up to date on dues payment, current AUXCT cycle & current uniform inspection)*. *NOTE: AUXCT must not be within 6 months of expiration. The date of the first training to expire will be used for this determination*.

Once the above criteria have been met, please provide the required biometric data below:

MEMBER NAME: *(First & Last Name)*	
MEMBER ID #:	
DATE OF BIRTH: *(yyyy-mmm-dd)*	
BLOOD TYPE:	
WEIGHT: *(in pounds)*	
HEIGHT: *(in inches)*	
HAIR COLOR:	
EYE COLOR:	

NOTE: A new photo is required each time an ID card is requested. The ID photo shall be a digital image which captures the member's portrait from just above the top of the head to mid chest in front of a red background. Proper uniform *(Tropical Blue, Operational Dress Uniform, or Alternative Wear Uniform)* is required. Prior to attaching the ID photo to the help desk ticket, please save the file name accordingly *(example: John Doe 0123456)*. The file type shall be a JPEG (.jpg) and the file size should not exceed 5MB.

Once the biometric data & ID photo have been provided, please submit the ID card request via the Southeast District Help Desk (https://helpdesk.uscga-district-7.org/).